

### Monday 31st October

Dear Parents / Caregivers,

Top Teams is this Thursday and thank you to the parents taking transport. We will leave School at 8:50am, to ensure we are there with plenty of time. We will need parent assistance while the activities are underway. Please be aware there are water activities and a change of clothes and towel will be needed.

### **Transport:**

Penny W	Kate B	Ems M	Casey	Maria
Elijah Alex Khuno Aarnav	Edan Ruby Q Zeana	Ben Lincoln Munro Elijah Wilton	Mila Dorothy Mollie Meara Miyah	Fletcher James Colton

### On the day Top Team Itinerary

Thank you for filling out your confirmation form below. Please read all the information below carefully as this will outline everything you will need to know for our Top Team visit.



### <u>Timetable</u>

7.30am	Primary Sports Canterbury arrive for set up.	
9.10am	Primary Sports Canterbury briefs teachers/helpers.	
9.25am	Primary Sports Canterbury brief participants.	
9.30am	Top Team begins.	
10.45am	Top Team activities finish.	
10.50am	Top Team prize giving.	
10.55am	Primary Sports Canterbury pack up.	

### Schools Responsibility

- Given the number of people participating, you will need to provide: 20 teams of 6-8 students in each team.
- You will need to provide at least 11 staff/parents/helpers to man the different activity stations. —This is a non-negotiable.
- At the above arrival time we need someone available to meet us and show us how to access the field and where the water tap is located.
- You will also need to provide 2-3 reliable helpers/students to help unload the equipment when we arrive, and again to pack up after the prize giving.
- The staff/parents/helpers helping to run the activities MUST be available to be briefed at 9.10am out on the field, by the truck. (Must be on time)
- The participants MUST be in their teams ready to go at the 9.25am, ready to be briefed prior to starting the session.
- Primary Sports Canterbury will invoice your school/group for the number of
  participants noted down on the confirmation sheet after the event. The cost
  per participant is \$3.50 Inc. GST with a minimum payment of \$350.00 Inc.
  GST. Your school/group will be invoiced for \$507.50 GST inclusive.
- Water activities are involved; please encourage the students to bring a change of clothes and a towel to dry off after the event.
- Primary Sports Canterbury will be in touch with the main contact person the morning of Top Team session in the event of bad weather to confirm its continuation.

## Photographs Tomorrow:

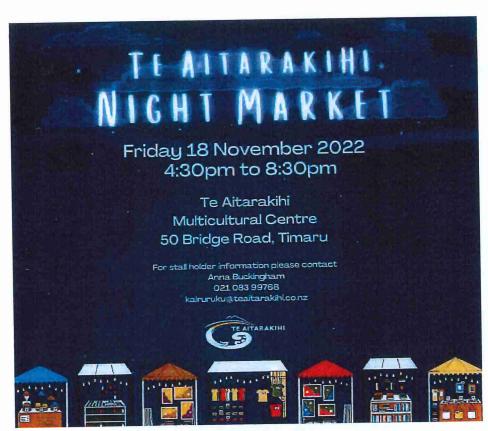
The Photographer is here late morning on Tuesday this week. Please make sure that your child(ren) are in school uniform and presented well. If you are wanting a family photo, a form has been sent home and this needs to be completed and sent back to Jane in the office.

# Transition Visit Year 6 Lesson - 1:30-3:15pm - Tuesday 1st November

Jane will be transporting the Mackenzie College Year 6 Students tomorrow for the children's introductory lesson at the College. The children will travel home on the bus. Please make sure you arrange their pickup from the bus stop.

# School Closed: South Canterbury Anniversary Day - Friday 11th November.

**Kapa Haka** - We are still requiring cars for the following dates. If you can help with this, we would be appreciative. Monday 14th November / Monday 28th November / Monday 12th December,



Stall Market Application Forms can be picked up from the Office at School.

# Mackenzie Schools Combined Transition Day - Cannington School

The Mackenzie Cluster of Schools are having a combined transition day to get the schools together before the end of the year. This day will include the New Zealand Ballet, Football Coaching, Obstacle Course and Athletics preparation prior to the Athletics on Friday 18th November



## Future Transport Assistance - Thank You

The term is very full and we are aware of the number of initiatives that requires transport. The school is hugely appreciative of the support of these EOTC experiences for our children.

Family Name	
Mackenzie Schools Combined Transition Day - Cannir	ngton School -
Friday 18th November.	
The Mackenzie Cluster of Schools are having a combined transition day to ge before the end of the year. This day will include the New Zealand Ballet, Foot Course and Athletics preparation prior to the Athletics Day.	
I can assist with Transport to and from Cannington for the Combined Transport.  November.  Friday 18th November	ansition Day on Friday 18th umber of Kids
Mackenzie Schools Athletic Day -	
I can assist with Transport to and from Fairlie for the Mackenzie School's Athle dates you are available to help and the number of passengers.	etic day. Please tick the umber of Kids
Tuesday 22nd November	
Postponement: Monday 28th November	
<u> </u>	dates: Please tick the dates umber of Kids
Monday 14th November	
Monday 28th November	
Monday 12th December,	

