



Monday 31st October

Dear Parents / Caregivers,

Top Teams is this Thursday and thank you to the parents taking transport. **We will leave School at 8:50am**, to ensure we are there with plenty of time. We will need parent assistance while the activities are underway. **Please be aware there are water activities and a change of clothes and towel will be needed.**

Transport:

| Penny W | Kate B | Ems M | Casey | Maria |
|-----------------------------------|-------------------------|--|---|-----------------------------|
| Elijah Alex Khuno Aarnav | Edan Ruby Q Zeana | Ben Lincoln Munro Elijah Wilton | Mila Dorothy Mollie Meara Miyah | Fletcher James Colton |

On the day Top Team Itinerary

Thank you for filling out your confirmation form below. Please read all the information below carefully as this will outline everything you will need to know for our Top Team visit.



Timetable

| | |
|-----------------------|--|
| <u>7.30am</u> | Primary Sports Canterbury arrive for set up. |
| <u>9.10am</u> | Primary Sports Canterbury briefs teachers/helpers. |
| <u>9.25am</u> | Primary Sports Canterbury brief participants. |
| <u>9.30am</u> | Top Team begins. |
| <u>10.45am</u> | Top Team activities finish. |
| <u>10.50am</u> | Top Team prize giving. |
| <u>10.55am</u> | Primary Sports Canterbury pack up. |

Schools Responsibility

- Given the number of people participating, you will need to provide: **20 teams of 6-8 students** in each team.
- You will need to provide at least **11 staff/parents/helpers** to man the different activity stations. **-This is a non-negotiable.**
- **At the above arrival time we need someone available to meet us** and show us how to access the field and where the water tap is located.
- You will also need to **provide 2-3 reliable helpers/students** to help unload the equipment when we arrive, and again to pack up after the prize giving.
- The staff/parents/helpers helping to run the activities **MUST** be available to be briefed at **9.10am out on the field, by the truck. (Must be on time)**
- The participants **MUST** be in their teams ready to go at the **9.25am**, ready to be briefed prior to starting the session.
- Primary Sports Canterbury will invoice your school/group for the number of participants noted down on the confirmation sheet after the event. The cost per participant is \$3.50 Inc. GST with a minimum payment of \$350.00 Inc. GST. Your school/group will be invoiced for \$507.50 GST inclusive.
- Water activities are involved; please encourage the students to bring a change of clothes and a towel to dry off after the event.
- Primary Sports Canterbury will be in touch with the main contact person the morning of Top Team session in the event of bad weather to confirm its continuation.

Photographs Tomorrow:

The Photographer is here late morning on Tuesday this week. Please make sure that your child(ren) are in school uniform and presented well. If you are wanting a family photo, a form has been sent home and this needs to be completed and sent back to Jane in the office.

Transition Visit Year 6 Lesson - 1:30-3:15pm - Tuesday 1st November

Jane will be transporting the Mackenzie College Year 6 Students tomorrow for the children's introductory lesson at the College. The children will travel home on the bus. Please make sure you arrange their pickup from the bus stop.

School Closed: South Canterbury Anniversary Day - Friday 11th November.

Kapa Haka - We are still requiring cars for the following dates. If you can help with this, we would be appreciative. Monday 14th November / Monday 28th November / Monday 12th December,



Stall Market Application Forms can be picked up from the Office at School.

Mackenzie Schools Combined Transition Day - Cannington School

The Mackenzie Cluster of Schools are having a combined transition day to get the schools together before the end of the year. This day will include the New Zealand Ballet, Football Coaching, Obstacle Course and Athletics preparation prior to the Athletics on Friday 18th November



Future Transport Assistance - Thank You

The term is very full and we are aware of the number of initiatives that requires transport. The school is hugely appreciative of the support of these EOTC experiences for our children.

Family Name _____

Mackenzie Schools Combined Transition Day - Cannington School - Friday 18th November.

The Mackenzie Cluster of Schools are having a combined transition day to get the schools together before the end of the year. This day will include the New Zealand Ballet, Football Coaching, Obstacle Course and Athletics preparation prior to the Athletics Day.

I can assist with Transport to and from Cannington for the Combined Transition Day on Friday 18th November.

Number of Kids

Friday 18th November

Mackenzie Schools Athletic Day -

I can assist with Transport to and from Fairlie for the Mackenzie School's Athletic day. Please tick the dates you are available to help and the number of passengers.

Number of Kids

Tuesday 22nd November

Postponement: Monday 28th November

Kapa Haka

I can assist with Transport to and from Fairlie for Kapa Haka on the following dates: Please tick the dates you are available to help and the number of passengers.

Number of Kids

Monday 14th November

Monday 28th November

Monday 12th December,
