

# Teaching Position Application Form

**Post or email application to:**

Insert physical address and/or email address here

**Position applied for:**

## Personal Details

|                 |        |  |       |  |
|-----------------|--------|--|-------|--|
| Surname         |        |  |       |  |
| Given names     |        |  |       |  |
| Preferred name  |        |  |       |  |
| Address         |        |  |       |  |
|                 |        |  |       |  |
|                 |        |  |       |  |
| Contact details | Home   |  | Work  |  |
|                 | Mobile |  | Email |  |

| Certificated teacher status | ✓ | Registration number | Expiry date |
|-----------------------------|---|---------------------|-------------|
| Certificated                |   |                     |             |
| Provisionally certificated  |   |                     |             |
| Not certificated            |   |                     |             |

## Present teaching position

|                                                                          |     |                          |    |                          |
|--------------------------------------------------------------------------|-----|--------------------------|----|--------------------------|
| School                                                                   |     |                          |    |                          |
| Date appointed                                                           |     |                          |    |                          |
| Type of appointment                                                      |     |                          |    |                          |
| Can we contact the principal of your present school about this position? | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

## Educational Qualifications

| Type of qualification | Received from | Date received |
|-----------------------|---------------|---------------|
|                       |               |               |
|                       |               |               |
|                       |               |               |
|                       |               |               |

Please include details of your work history for the last 5 years

| School | Position | Dates | Class level |
|--------|----------|-------|-------------|
|        |          |       |             |
|        |          |       |             |
|        |          |       |             |
|        |          |       |             |

Please indicate any breaks in service and give reasons, e.g. overseas travel:

| Dates | Reason for break |
|-------|------------------|
|       |                  |
|       |                  |

### Total certificated service

|                        |        |  |         |  |
|------------------------|--------|--|---------|--|
| In permanent positions | Years: |  | Months: |  |
| In relieving positions | Years: |  | Months: |  |

## Professional development

Please provide a summary of recent professional learning and development.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

## Confirmation

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |     |    |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1 | I certify that the information given in this application is, to the best of my knowledge, true and correct. I understand that the claims made in my application may be checked. I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be dismissed.                                                                                                                     | Yes | No |
| 2 | I am legally entitled to work in New Zealand in the role applied for (i.e. as a New Zealand or Australian citizen/permanent resident or holder of a current and valid work visa or residence visa).                                                                                                                                                                                                                                                                                                 | Yes | No |
| 3 | I am currently registered to teach in New Zealand.                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Yes | No |
| 4 | In accordance with the Privacy Act 2020, I authorise the board of trustees to obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board                                                                                                                                                                                                                                                                       | Yes | No |
| 5 | <b>STUDENT SAFETY</b> – Cross out the statement that doesn't apply to you. <ul style="list-style-type: none"> <li>I have never been the subject of a complaint about the safety of a student.</li> <li>I have been the subject of a complaint about the safety of a student. Please give dates and details:</li> </ul>                                                                                                                                                                              |     |    |
| 6 | <b>OFFENCES AGAINST THE LAW</b> – Cross out the statements that don't apply to you. <ul style="list-style-type: none"> <li>I have never been convicted of an offence against the law (excluding minor traffic convictions).</li> <li>I have no pending charges of an offence against the law.</li> <li>I have been convicted of an offence against the law. Please give dates and details:</li> <li>I have pending charges of an offence against the law. Please give dates and details:</li> </ul> |     |    |
| 7 | I know of no reason why I would not be suitable to work with children or young people.                                                                                                                                                                                                                                                                                                                                                                                                              | Yes | No |

|                     |  |      |  |
|---------------------|--|------|--|
| Applicant signature |  | Date |  |
|---------------------|--|------|--|

## Referees

Please provide the names and contact details of three referees below. Referee reports are confidential to the board. Referees will only be contacted for candidates who are shortlisted.

### Referee 1

|                           |        |  |       |  |
|---------------------------|--------|--|-------|--|
| Full name                 |        |  |       |  |
| Position                  |        |  |       |  |
| Relationship to applicant |        |  |       |  |
| Contact details           | Home   |  | Work  |  |
|                           | Mobile |  | Email |  |

### Referee 2

|                           |        |  |       |  |
|---------------------------|--------|--|-------|--|
| Full name                 |        |  |       |  |
| Position                  |        |  |       |  |
| Relationship to applicant |        |  |       |  |
| Contact details           | Home   |  | Work  |  |
|                           | Mobile |  | Email |  |

### Referee 3

|                           |        |  |       |  |
|---------------------------|--------|--|-------|--|
| Full name                 |        |  |       |  |
| Position                  |        |  |       |  |
| Relationship to applicant |        |  |       |  |
| Contact details           | Home   |  | Work  |  |
|                           | Mobile |  | Email |  |